



**JUDICIARY
BRUNEI DARUSSALAM**

**REGISTRY OF
CIVIL MARRIAGES**



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BRUNEI DARUSSALAM**

IMPORTANT INFORMATION FOR COUPLES WISHING TO BE
MARRIED AT THE REGISTRY UNDER S.23 OF THE
MARRIAGE ACT (CAP 76)

Note: A Notice of Marriage must be filed at least 14 days before a marriage may be solemnized.

1. REQUIREMENT FOR FILING A NOTICE OF MARRIAGE

- 1.1** An Applicant must be:-
- (a) be more than 18 years of age;
 - (b) reside in Brunei Darussalam for a minimum period of 14 days (this condition may be satisfied by one of the couple);
 - (c) not be married to any other third party;
 - (d) not be related to the other party to the marriage;
 - (e) be of sound mind;
 - (f) not be of Muslim faith.
- 1.2** Before filing the Notice of Marriage, the applicant couple must attend personally to swear a Statutory Declaration with respect to the condition specified in note 1 above. These Declaration forms will be supplied to the couple at the time of filing the Notice of Marriage.
- 1.3** To make the Declaration in 1.2 and to file the Notice of Marriage, the applicant couple must bring with them the following documents:-
- (a) Brunei Identity Card, (or, if applicant is a foreigner, his passport);
 - (b) Two \$10.00 postal stamps;
 - (c) Documents to prove the marital status of the applicant:-

i. Where Divorced:

Original & Photocopy of Decree Absolute

ii. Where Widowed:

1. Original and Photocopy of Death Certificate of deceased spouse;
2. Original & Photocopy of Certified of previous marriage;

iii. Where A Philippines National:

Certification of eligibility to contract marriage issued by the Philippines Embassy.

iv. Where A Foreigner (Non-Philippines National) who has never been married previously:-

An official certificate which declares the single-hood of the applicant. This could be:

Either 1. A certificate of No Impediment to Marry issued by the marriage Registry of the applicant's Country of Origin.

Or 2. Affidavit or Statutory Declaration sworn by the applicant's parents.

1.4 Where a foreigner intends to marry a Brunei Citizen or Brunei Permanent Resident, the applicant couple must also bring, **in addition** to any relevant documents stated in note 1.3(c), a letter granting permission from the Department of Immigration. (Permission must be sought for prior to the filing of a Notice of Marriage)

2. HOURS FOR FILING NOTICE OF MARRIAGE

2.1 Mondays to Thursdays –
8.00 a.m. to 11.00 a.m.
2.00 p.m. to 3.15 p.m.

2.2 Notice of Marriages must be filed at the District where the applicants ordinarily reside.

- ◆ the address of all districts "Marriage Registry, 2nd floor, High Court – Supreme Court building, Jalan Tutong, Bandar Seri Begawan".
- ◆ For the Belait District "Marriage Registry, Magistrate's Court, Belait District Courts, Kuala Belait"

3. FEES AND BOOKING ARRANGEMENTS

3.1 Fee for marriages at the registry are:

Filing a Notice of Marriage - \$100.00

Solemnization of Marriage - \$100.00

3.2 If it becomes necessary to change the day or time fixed for a marriage, new booking arrangements will be negotiated.

3.3 Marriages are solemnized on Saturday mornings only for Bandar Seri Begawan and Monday mornings for Kuala Belait.

3.4 The date of solemnization will be fixed on a Saturday (Bandar Seri Begawan) and Monday (Kuala Belait) after at least 14 days of the date of the Notice of Marriage.

3.5 Upon filing of a Notice of Marriage, a Guide on Solemnization will be issued to the applicants. Applicants are strongly advised to read this guide carefully.

GUIDE ON SOLEMNIZATION
(PLEASE READ THIS GUIDE CAREFULLY)

On that day, please bring:

1. Two **non-Muslim** witnesses, 21 years of age or above. These witnesses must produce their identity cards (or passports);
2. The identity cards (or passports) and **birth certificates** of the marrying couple;
3. Wedding rings for exchange during the solemnization of the marriage (optional)

\$100.00 for the registration of marriage fee.

Note

- 1) You and your guests are advised to be punctual and arrive at the courthouse **at least 15 minutes** before the appointed time. This should allow you and your guests to settle in before the marriage ceremony starts.
- 2) The Marriage Registrar may refuse to solemnize the marriage, if the marrying couples, the witnesses and their guests attend the ceremony in improper and casual attire such as jeans, shorts, singlets, T-shirts and slippers. **The Bride, female witnesses and female guests must attend the ceremony in dress or skirt (with sleeves and beyond knee-length)**. You are advised to treat the ceremony with dignity and respect by coming to the registry properly dressed.
- 3) The marriage declaration can be read in English, Chinese or Malay as required by the marrying couple. If any other language is required, the parties to the marriage are responsible for providing an interpreter.
- 4) Use of cameras and video cameras are permitted during the ceremony.
- 5) Confetti, petals, rice however, are **NOT** permitted in the building or the pavement outside.

For further information, contact us at:

BSB - Tel No. 2243939 / 2232979
Tutong - Tel No: 4221304 / 4221836
Belait - Tel No. 3330385